SAN DIEGO COMMUNITY COLLEGE DISTRICT

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CITY COLLEGE | MESA COLLEGE | MIRAMAR COLLEGE | CONTINUING EDUCATION

Student Services

APPROVED

Student Services Council
May 8, 2014
9:30 – 11:00 a.m.
District Office, Room 110
Minutes

Julie Barnes	Mesa College
Gail Conrad	Student Services
Ailene Crakes	Mesa Academic Senate
Brian Ellison	Continuing Education
Stephen Flores	Continuing Education Academic Senate
Cathi Lopez	City Academic Senate
David Navarro	Miramar Academic Senate
Gerald Ramsey	Miramar College
Denise Whisenhunt	City College

GUEST:

Liane DeMeo	Student Services
Star Rivera-Lacey	Continuing Education

1.0 Approval of Minutes
- April 17, 2014
- Approved

2.0 Assessment Re-Test Repeatability Update

- At the April 17, 2014, Student Services Council meeting, the Council discussed the assessment retest repeatability due to concerns. Gail Conrad provided an update to the Council at this meeting.

- Gail shared that assessment retest repeatability was discussed at last week's District Governance Council (DGC) meeting.

- The following information was discussed at the April 30, 2014, DGC meeting:

  o Miramar College Academic Senate passed a resolution recommending English and ESOL assessment for retesting after one year.

- o Gail Conrad shared that Student Services have been working on assessment retest repeatability for about four months.

- o City College approved ESOL for repeatability after one year.

- o Mesa and City colleges did not have a resolution, however they support Miramar College's resolution.

- The Council agreed that English and ESOL will be allowed to retest after one year.

- Gail Conrad will provide an assessment plan report at the next Chancellor's Cabinet meeting. The plan will include orientation, assessment, and education plans.

3.0   Accuplacer Prep Classes at Continuing Education (Brian Ellison)

- There are no updates at this meeting.

- Brian Ellison requested to keep *Accuplacer Prep Classes at Continuing Education* as a standing agenda item.

4.0   SB 1456

- The Council was provided with an update on the education plan templates.

- The education plan templates have been received electronically from each campus.

- The education plan template forms will be delivered to the campuses by next week.

- The Council was also provided an update on the education plan scanners. The scanners at City, Mesa, and Miramar colleges will arrive by next week.

- At the April 17, 2014, Student Services Council meeting, the Council was provided with an update on the testing process of the new Student Success and Support Program (SS) screen. It was reported that testing is going well. It was also clarified that the testers from each campus will assist with the SS screen training which is scheduled for mid-May.

- The Council was provided with the SS screen training schedule at this meeting. The schedule is as follows:

  o City College, Room R-301
    - May 9th (9:00 a.m. - 12:00 p.m.)
    - May 20th (12:30 - 3:30 p.m.)

  o Mesa College, Room I-4/201
    - May 14th (12:00-3:00 p.m.)
    - May 21st (9:00 a.m. – 12:00 p.m.)

  o Miramar College, Room L-114H
    - May 13th (10:00 a.m. – 1:00 p.m.)

5.0   Fall 2014 and Spring 2015 Service Hours

- The Council was provided with an updated draft of the fall 2014 and spring 2015 office hours. Discussion followed.

- The Council agreed to submit their final changes to District Student Services by May 16, 2014.

6.0   ERP Implementation Update

- At the April 17, 2014, Student Services Council meeting, it was agreed that Gail Conrad will provide an update on the status of the implementation on PeopleSoft at this meeting.

- Gail Conrad reported that the contracts will be finalized and shared that an upcoming Enterprise Resource Planning (ERP) Committee meeting will be held on May, 12, 2014.

7.0   SDCCD/SDUSD Educational Partnership Programs 2013-2014

- The Council was provided with a draft of the 2013-2014 San Diego Community College District (SDCCD) and San Diego Unified School District (SDUSD) Educational Partnership Programs chart. Discussion followed.

- Gail Conrad reported that SDCCD and SDUSD are finalizing the high school concurrent application and important facts on concurrent and partnership enrollment. It will be provided at the next Student Services Council meeting.

- Julie Barnes inquired when the concurrent enrollment letter will be mailed out to the high school principals. A draft of the letter will be provided at the next meeting.

- The Council discussed the possibility of a high school principal workshop in the fall. It was agreed to provide an update at a future meeting.

8.0 Other

- The Council discussed the need for an enrollment priority appeal process. It was agreed to develop a committee.

- Cathi Lopez, Ailene Crakes, David Navarro, Gerald Ramsey, and Gail Conrad agreed to participate in developing the enrollment priority appeal process form. It was agreed to provide a draft at the next meeting.

- Brian Ellison introduced Star Rivera-Lacey as the new Continuing Education Dean of Counseling and Student Success.